

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, June 15, 2010 - 7:00 p.m.

The Public Work Session was called to Order by Chairman Hartlaub at 7:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Woerner, Williams, Parr and Gobrecht. Also present were Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Williams and seconded by Supervisor Woerner. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of May, 2010, from all Funds, were approved as listed in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

APPROVAL OF MINUTES: The Minutes of the Regular Meeting of May 6, 2010 were approved, as submitted, in a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried.

RECREATION BOARD REPORT: Christine Gienski was not able to attend this evening's meeting. In her e-mailed report, she indicated that the construction of the pavilion should begin tomorrow and the dog park fencing company is scheduled to begin their work in June. The old farm fence has been removed as well as the old farm equipment.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated May 18, 2010. Written copies were distributed to Supervisors and Staff (copy in Township files). Plan Review Status--- Mike Knouse informed the Board that all conditions for plan approval have been met for the Sheetz, Inc. Plan. In a motion by Supervisor Parr, seconded by Supervisor Williams and carried, the Board gave final approval to this plan. Sheetz has also provided written confirmation for the installation of the pre-emption devices on the traffic signal. Construction Projects --- Street Maintenance Program – 2010 Street Maintenance – Bids were opened and read on May 13, 2010. On the engineer's recommendation, the Board approved the awarding of Project No. 1 to Kinsley Construction, Inc. in the amount of \$150,864.00. This project consists of Fuhrman Mill Rd., Oakwood Dr. and Marianne Dr. The Board approved this action in a motion by Supervisor Williams, seconded by

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Supervisor Parr and carried. Project 2 consists of Bonnie Court and Mummert Avenue. This project was awarded to Stewart & Tate, Inc. in a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried. The amount for this project is \$16,622.45. Bridge Inspection – Bids were awarded on April 20, 2010 for the bridge repair and replacement. The construction contracts have been signed and returned for Township execution and Mike Knouse asked for authorization for signatures on these contracts. Supervisor Williams made a motion to approve signatures of the contracts and it was seconded by Supervisor Gobrecht. Supervisor Gobrecht then indicated that he is not in favor of Contract 2 which is the replacement of the Tracey Road Bridge. He has had several comments from residents that to replace this bridge opens the door for new development. The Board authorized the signing of Contract 1 which includes the general bridge maintenance of five or six Township bridges in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried. In a motion by Supervisor Woerner, seconded by Supervisor Parr and carried, the Board decided to table signatures to Contract 2 until the Board can review development plans in that area. Solicitor Fenicle warned the supervisors that they may have to pay the contractor a certain amount if they decide not to replace the bridge because the Board has already awarded the contract to Doug Lamb Construction, Inc. Contract 3 was for the guiderails for all the bridges being repaired. In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried, the Board authorized the signature of Contract 3 with the exception of the guiderails at Tracey Road Bridge. If the Tracey Rd. Bridge is not replaced, the section of Contract 3 listing guiderails for this area could be deleted by a change order.

SOLICITOR'S REPORT: Solicitor Fenicle indicated that he had nothing to report other than what was listed on the Agenda.

CORRESPONDENCE: (A) Letter received from The Borough of Hanover approving West Manheim Township's request for fire police to assist during the Pleasant Hill Firemen's Carnival. Supervisor Woerner suggested that a letter of thanks be sent to them at the conclusion of the event.

REPORTS: The Chief of Police Report for April, 2010 was approved in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Treasurer's Report for April, 2010 was approved, as distributed, in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

The Code Enforcement Officer's Report for April, 2010, was accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

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The Public Works Report for April, 2010 was accepted in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

The Pleasant Hill Fire Company and Ambulance Reports for April, 2010 were accepted in a motion by Supervisor Parr and seconded by Supervisor Williams. Motion carried.

The SEO Report for April, 2010 was approved and accepted in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

The Utilities Supervisor Report for April, 2010 was accepted, as distributed, in a motion by Supervisor Parr, seconded by Supervisor Woerner and carried.

The EMA Activity Report for April, 2010 was approved and accepted in a motion by Supervisor Woerner and seconded by Supervisor Parr. Motion carried.

OLD BUSINESS: The items listed under Old Business will continue to be on the Agenda until any action is taken on these subjects: 1) Snow Emergency Routes, 2) Penn Waste Draft Ordinance and 3) Act 537 Plan Update.

MANAGER'S REPORT: (A) Manager Null reported that after meeting with representatives from DEP, he would recommend to the Board that they implement a more aggressive ordinance for on-lot septic systems to include testing of the systems and certification by the Township SEO. This would include all systems in the Township. In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried. The Board authorized Manager Null to work with the Solicitor and the Engineers to develop a more aggressive means to enforce a mandatory schedule of pumping and inspection. (B) Manager Null has been in contact with Chambers Environmental concerning the removal of the gasoline tank at the old township building. The tank recently failed a state inspection and repairs are estimated to be \$3,500.00. Manager Null asked the Board for authorization to have the tank removed. In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board authorized the removal of the tank at a cost of about \$6,500.00. Chambers Environmental would then test and certify the site and prepare the reports for DEP. (C) Manager Null is working to refinance the two loans for the Township Building. Susquehanna Banks has offered the lowest interest rate. After reviewing several options, he contacted the bond counsel. RBC Capital Markets and Mr. Michael Lillys issued bonds for the sewer projects and Mr. Lillys indicated that if the Township would refinance through a bond offering, the savings could be about \$238,000.00 over the length of the loans. The Board gave authorization to the Manager to direct RBC Capital Markets to begin the preparations of the documents to refinance

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through offering of bonds in a motion by Supervisor Parr and seconded by Supervisor Gobrecht. Motion carried. (D) Manager Null distributed a copy of a summary budget. All departments are within budget for the month of April.

NEW BUSINESS: (A) Solicitor Fenicle presented a draft of an ordinance regarding compensation for members of the Board of Supervisors. At the present time, Supervisors are entitled to full health insurance coverage through the Township. Several members of the Board feel this is over and above what should be offered to the Board members. The draft ordinance would take away this compensation for future Board members. Any members now receiving this insurance would continue on the policy until their terms expire. In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board authorized the advertisement of this ordinance for possible adoption at the next meeting. Supervisor Woerner voted against the advertisement of this ordinance. He feels that this coverage should be offered to the Board members as an addition to the \$1,875.00 paid to them yearly for the hours spent doing Township business and any time that they need to take off from their regular full-time jobs. (B) No one was present this evening to represent the Edward and Michele Lane Subdivision Plan. A waiver request has been received for this plan to defer any road improvements along Hobart Road until a time that a further subdivision occurs. The Township Planning Commission has denied this request. In a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried, the Board voted unanimously to deny this waiver request.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Mr. Carl Grubb of Impounding Dam Road requested (through the Right-To-Know Law) paid invoices for C. S. Davidson, Inc. for the last two years. He believes there should be no problems in the Township regarding any sewer issues when the Township is paying a lot of money to have an inspector on site. He would like the Board to review the cost for engineering services. He believes it may cost less money to hire an in-house engineer. Mr. Grubb also presented a copy of a letter from DEP dated 1978 that indicates that it is the Township and County's responsibility for storm water management. Sharon Roberts of Smeach Drive asked for more guidance from the Board on how residents are to pay to hook up to the new public sewer system if they have no money to pay the hook-up costs. She was advised to stop by the Township Office and pick up any information on help with financing. Manager Null confirmed that there were 27 residents who received sewer bills in error for the last quarter and they have all been contacted and their bills adjusted. Mr. James Steckel, 41 Tammy Court, asked if the members of the Board would consider resurfacing Tammy Court. It is a very small area and is in bad shape. He was assured that the Township will take a look at the road and decide what options for repair are available at this time.

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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting – Thursday, June 3, 2010 at 7:00 p.m. with Supervisors Caucus at 6:30 p.m. Work Session Meeting - Tuesday, June 15, 2010 at 7:00 p.m. with Supervisors Caucus at 6:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 8:45 p.m. in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

Respectfully submitted,

Nancy C. Smith
Secretary